Birmingham City School District
STI Parent Portal User Guidelines and System Requirements

Your Parent Portal account will be come active as soon as we receive your signed copy of the Acceptable Use Policy/User Guidelines. The login information and instructions must be picked up by a parent at your child's School.

1. Parents will have access to the following data about their child:
   a. Attendance – updated daily
   b. Grades for current classes – updates will vary from class to class. Parents can expect that grades for an assignment will be posted within one week after that assignment has been turned in. Teachers will need adequate time to grade all of the student work and post the grades.
2. Parents must pick up login information and instructions in person at your child's school. The Acceptable Use Policy/User Guidelines must be turned in at that time.
3. Parents will be provided a user ID and password by the school and will reset the password the first time they login to the site.
4. Parents will not share this password with anyone and will not set their browsers to auto login to the Parent Portal .
5. System recommendations for home computers are as follows:
   a. Internet connection – 56K modem speed or greater.
   b. Browser – Internet Explorer 7.0 (IE 7.0) or higher or Mozilla Firefox 2.0 or higher.
   c. Monitor – at least 800 x 600 resolution.
   d. Pop-up blockers and search toolbars (such as google toolbar) must be turned off.
6. Security features of the Parent Portal are as follows:
   a. Three unsuccessful login attempts will disable your account. Parents will then have to contact your child's school to have the account reactivated.
   b. You will be automatically logged off if you leave the Parent Portal open and inactive for a period of time.
   c. All attempts at logging into the system are recorded and monitored and a full audit trail is tracked on sensitive data.